

JOHN AGUSTIN J. ALFONSO

EDUCATION

The Art Institute of California – Orange County

July 2009 – Present

- Associates of Science – Digital Photography

California State University, Long Beach

Aug 2004 – May 2009

- Bachelors of Science – Business Accounting
- President's Honor List

WORK EXPERIENCE

Freelance Photographer

May 2009 – Present

- Skilled at using self owned equipment to a maximum potential in order to achieve client needs
- Experienced in photoshoot photography including on location headshots, events, weddings, & banquets
- Provided post production files, slideshows, albums, prints, and media to various clients for their event

Assistant Book Keeper

Sept 2004 – Present

ARJ Resources Inc.

- Efficiently and effectively maintained company financial statements on a weekly basis for client's upper level management using Quickbooks Software
- Audit client's inventory to reconcile physical and ledger balances and make required adjustments in financial statements
- Conduct e-business transactions to fulfill client orders and post to company ledger accounts
- Multi-tasked on various projects to ensure completion of jobs with concurrent deadlines

Certified On Call Bartender / Server

Sept 2007 – Present

The Westin Hotel

- Self motivated in learning skills necessary in job position and memorized over 200 recipes to assist in generating sales
- Created pleasant customer relationship while maintaining composure in a high pressure and demanding environment
- Independently manage bar kiosks for private parties hosted at the hotel and generated an average \$3,000 in sales per event
- Assisted in creating and maintaining a motivated team oriented environment with a positive and upbeat attitude while helping others accomplish the firm's goal of generating sales

CSULB Senator-at-Large

June 2007 – May 2008

Associated Students, Inc.

- Acted as a member of the Board of Directors of campus funded student organization
- Created and implemented successful campus wide campaign for student body position
- Performed similar actions as legislative branch of the government and acted as liaison between students and the university by conducting research, lobbying, and voting for various actions
- Acted as Pro-tempore to the CFO of ASI as well as the representative to the Board of Control which creates the yearly budget of approximately \$1.8 million

MEMBERSHIP

Pilipino American Coalition

- Vice President [May 2007 – Apr 2008]
- Treasurer [May 2006 – Apr 2007]
- Outreach Cord [May 2006 – Apr 2007]

Zeta Phi Rho Fraternity Inc.

- President of All Chapter Board [June 2009 – Present]
- Treasurer of All Chapter Board [June 2008 – May 2009]
- Special Events Director [May 2007 – Apr 2008]

ANCOP United

- Gawad Kalinga Certified Presenter
- Benefit Concert Director [2008, 2009]

Southern California Pilipino American Student Alliance

- Advisor [June 2008 – present]
- Treasurer [June 2007 – May 2008]

TECHNICAL SKILLS

- Excels in Quickbooks Accounting Software
- Proficient in Adobe CS4: Photoshop Extended and Adobe Lightroom II
- Knowledgeable in the use of Canon Digital SLR crop cameras and lenses
- Capable of working with both Mac OS and Windows OS efficiently